



Oferta pracy

Nr referencyjny: 5750/18/PS

Nazwa firmy: Capgemini Polska

Opis: Capgemini is one of the world's foremost providers of Consulting, Technology and Outsourcing services, enables its clients to transform and perform through technologies. Present in more than 40 countries, Capgemini employs over 120000 people worldwide. The Polish division of Capgemini employs more than 6000 people in Katowice, Krakow, Warsaw, Wroclaw, Poznań and Opole, and is growing fast.

Stanowisko: **Finance and Accounting Process Junior Specialist Greek Speaker**

Kategoria stanowiska pracy: **Finanse/Bankowość/Księgowość**

Lokalizacja: Polska, śląskie, Katowice

Typ pracy: praca stała

Rodzaj umowy: umowa o pracę: umowa na czas nieokreślony

Obowiązki: • Processing of invoices

- Process Period closing activities
- Database administration
- Generate payment proposal, review and follow up for approval
- Correct and timely reporting

Wymagania:

Języki:

- angielski - B2 - ponadśredniozaawansowany
- grecki - C1 - zaawansowany

Dodatkowe wymagania: • Very good knowledge of Greek (C1)

- Good knowledge of English (B2)
- Strong analytical skills
- Proactive approach
- Flexibility, with an ability to adapt to changing schedule of tasks

Warunki pracy: What We Offer

- You will work in multinational, stable company for c.a. 100 Blue Chip Clients - known, global brands, supported by 6000 professionals in 30 languages.
- You will gain space to fulfill your ambitions and develop your career, opportunity to take part in transition projects. We operate according to Lean and Kaizen philosophy.
- You will choose your career path (experts or managers) – you will work among professionals (over 900). We will support you to gain knowledge (20 000 online trainings and in class) and get certified (e.g. ACCA, Prince2, PMP). You will have the opportunity to take part in coaching programs and develop your knowledge in experts communities.
- You will work in line with high, international work standards and you will have an opportunity to engage in CSR initiatives.
- You will be appreciated for your results and professionalism – based on clear rules of promotion. Our company applies a wide choice of perks (free private medical care for you and your family, additional life insurance). We help to keep right proportions between your work and private life (Business Parent Program).
- As a disabled person you will get professional support. We are open to provide assistive technologies for people with diverse disabilities. We care about inclusion and equal rights approach. We conduct disability awareness trainings. Join our Win with Capgemini Program for people with disabilities.

Typ aplikacji: CV

Kontakt: e-mail: recruitmentBPO.pl@capgemini.com

Komentarz: Interested candidates are invited to apply online or send CV to recruitmentBPO.pl@capgemini.com Please include reference number BK/JFAPJS/Greek/KTW in the subject of your message.

Please be advised that Capgemini Poland Sp. z o.o. located in Warsaw, Al. Jerozolimskie 96, is the controller of personal data provided by you in the recruitment applications. Your personal data will be processed in accordance with the Personal Data Protection Act of 29 August 1997 (Journal of Laws 2016, item. 922 with further amendments) for the purpose of existing and future recruitment processes. Please be advised that in scope of recruitment process your personal data will be processed by the controller and sub-processors located outside European Economic Area including India's entity. Data submission is voluntary. Every person has the right to access their data in order to correct it or delete it.

Please include following statement in your application:

"I hereby authorize Capgemini Poland Sp. z o.o. to process my personal data included in my job application for existing and future recruitment processes (in accordance with the Personal Data Protection Act of 29 August 1997, Journal of Laws 2016, item. 922 with further amendments). I also authorize Capgemini Poland Sp z o.o. to sub-process my personal data outside European Economic Area including India's entity, which may also include Capgemini's clients within and outside of EEA."

We protect your privacy. We kindly inform you that we contact only chosen candidates.

Data oferty: 12-06-2018

Data ważności: 26-06-2018